

EALING EARLY YEARS VISIT FORM



Centre/Setting: Little Acorns	1	2	3	4
Owner: Teresa Stear	Date of visit: 11.12.15			
Manager: Sheetal Varsani	Start/End Time:			
Person/s Met: Sheetal	Early Years Consultant/s: Sarah Doyle			
Agreed Focus: Support plan	Funded 2's	31	SEN	CIN

Summary Of Visit – Key Points

The setting currently has a good inspection outcome. Today's visit is planned to assess any risks to quality and to ensure the setting has received recent updates to early years guidance, publications and frameworks, including inspection frameworks.

The setting have been attending Ealing training and briefing sessions to keep up to date and are aware of recent changes to guidance and frameworks including the inspection framework.

The baby room supervisor is attending Ealing specialist baby training in January to further develop practice

Leadership and management

Discussed today:

Self-evaluation and plans for improvement

A very detailed self-evaluation is in place. This is closely informed by manager's observations of practice and room meetings where practitioners consider the provision's strengths and what needs to improve. Parent's feedback is regularly sought and used to inform SEF.

The self-evaluation can be simplified for easier review- focus on key strengths and areas for improvement whilst benchmarking against the Ofsted evaluation schedule. The manager identifies that the use of bullet points with clear evaluative information and evidence will be more effective. The use of termly tracking data as commentary and evidence for evaluating children's outcomes is discussed. Ensure managers use SEF to consider current level of quality and identify what needs to improve for each of the key judgements

A detailed, ongoing setting improvement plan is in place which identifies accurate priorities to improve the quality of the provision.

Ensure areas for improvement identified in SEF are consistently addressed in the action plan.

Room based action plans are developed with practitioners and informed by regular room meetings, early years visit feedback, inspection recommendations and managers observations of practice. The action plans are well focused to help improve the quality of teaching and learning

Monitoring and tracking of progress and outcomes

The setting currently make use of individual tracking in order to monitor individual children's progress. Group tracking helps the manager to closely moderate the accuracy of assessment and to track the progress of different groups of children. Tracking helps managers to identify individual and groups of children who require further support and targeted interventions, or who require further challenge to make good progress.

EYC provides advice on developing tracking analysis further in order to identify any differences between outcomes in different areas of learning. Plan for improvement for the setting and in group rooms to ensure any gaps identified are closing.

Supervision and professional development

A training and development plan is in place to monitor essential training attendance and renewal and to plan for further development opportunities. The training and development plan is detailed, including all staff support, supervision, coaching and training and is closely monitored to ensure practitioners receive an effective programme of professional development. The manager provides regular coaching support for staff as part of observations of practice. Weekly meetings are held with room supervisors to ensure ongoing support for improving quality of teaching can be provided for each practitioner. Practitioners receive regular supervision, minimum of every two months, on a flexible needs led basis. Supervision provides opportunities to identify strengths and areas for development, to collectively set next steps and to identify training and support needs. *EYC advises manager to include discussion on children's development and wellbeing as part of individual supervision meetings.*

Safer recruitment

A sample of staff electronic files evidence there are records of staff qualifications, detailed vetting processes including DBS, identification checks and at least two references, induction procedures, application processes and health declarations in place. All practitioners now have a DBS under this provision in place. In the instance of a practitioner awaiting DBS under this provision there is a well-established risk assessment process in place.

EALING EARLY YEARS VISIT FORM



Practitioners regularly complete a self-declaration form including disqualification and disqualification by association

Safeguarding

See notes in visit form 13.11.15

Further develop safeguarding policy to include mandatory reporting of FGM- procedural information and policy guidance has been provided. Review with staff team (staff to sign)

Progress against agreed actions from previous visit

As part of ongoing evaluation and improvement processes, the manager shares early years visit feedback with each room team and plans for improvement with them. Observations of practice are focused on these areas to monitor progress.

All areas for improvement from the last visit have been met- evidence of observations of practice focused on interaction and teaching, coaching support to improve quality of teaching and photographs of improved environments are reviewed

Support plan

- Telephone and email support
- Setting to attend Ealing and wider training
- Setting to monitor own risks to quality and contact EYC as necessary

Risks to quality will be monitored by EY team centrally and support visits planned where necessary

Agreed Action	Who	Success Criteria	Complete by
Further develop safeguarding policy to include mandatory reporting of FGM	SV	Policy informs practice	18.12.15
Further develop self-evaluation as discussed	SV	Clear self-evaluation brings about well-focused improvement-addressed in action plan	15.1.16
Extend monitoring and tracking and resulting plans for improvement as discussed	SV	Group tracking enables managers to monitor outcomes in areas of learning to tailor learning and support Detailed plans for improvement identify strategies to narrow any gaps identified	15.1.16
Further develop supervision as discussed	SV	Supervision promotes the interests of children	15.1.16

Have all Agreed Actions been completed within the agreed timeframe? Yes

Date of next visit: TBA

Agreed Focus: See support plan

We are constantly looking to improve our service. We would appreciate any evaluative feedback on the quality of the support provided. Please complete the box below and return to jryan@ealing.gov.uk.

Evaluation